



# *Licking Valley* **Community Action**®

*Helping People & Changing Lives.*

**Annual Report**

**2018-2019**



*Bracken*

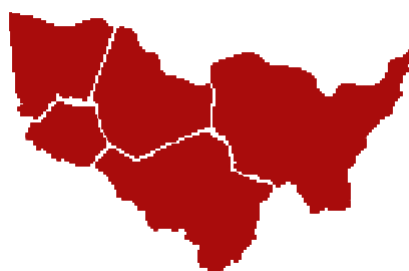
*Fighting the War  
On Poverty*



*Lewis*



*Mason*



*Robertson*



*Central Office*

*Since  
1965*



*Fleming*



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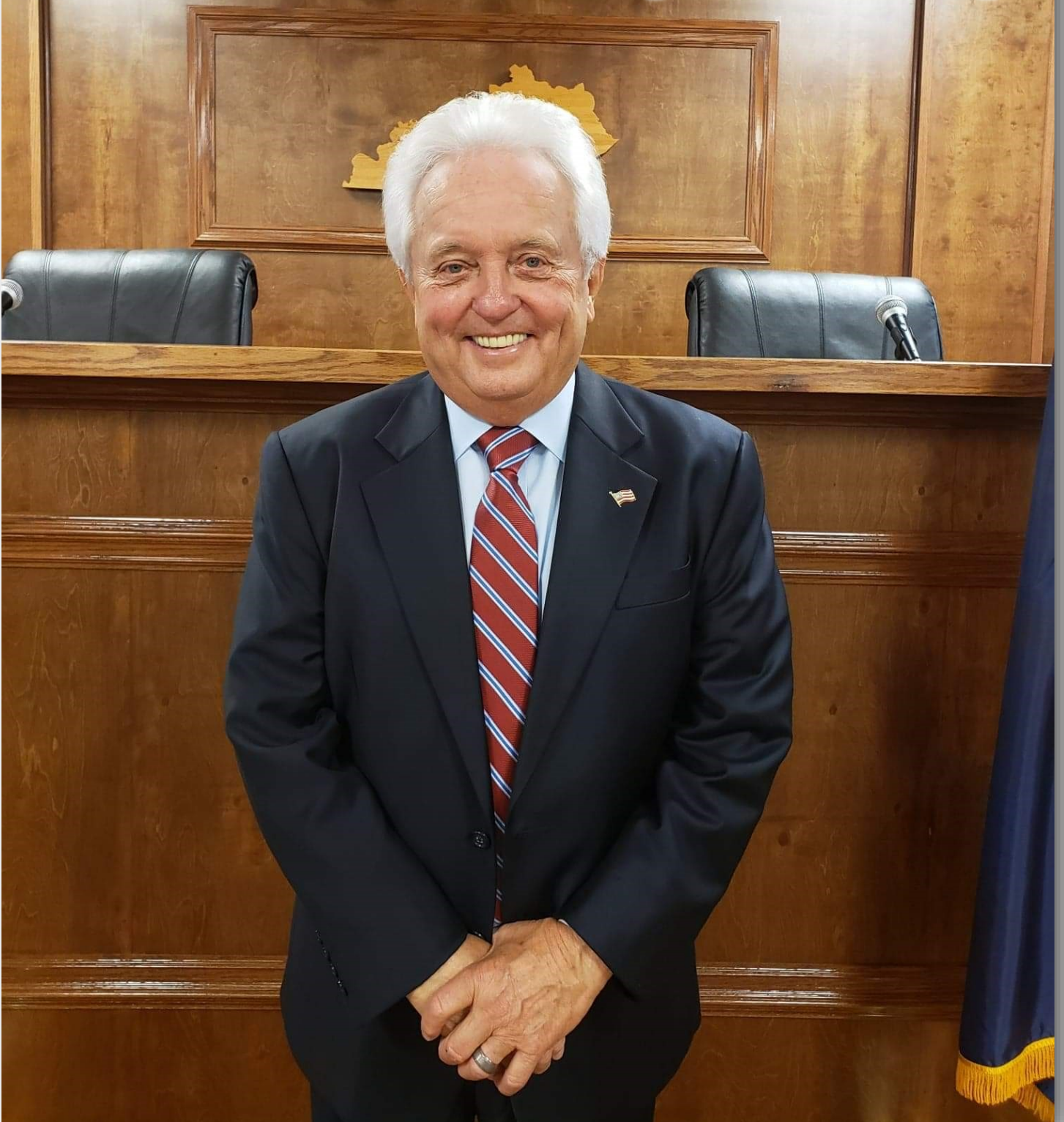
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**Letter from our**

# *Board Chair*

**Larry Foxworthy**



To Whom It May Concern:

Hello, my name is Larry Foxworthy. I have served as Chairman of the Board of Licking Valley Community Action Agency for the past nine months. I have served on the Board of Directors for the past sixteen years. As all of you know, we provide many extremely important programs that serve the low income members of our communities. We will continue to keep fighting the war on poverty and helping families become more self-reliant. Each new year brings new prospects, encounters and accomplishments for staff, volunteers, and board members to provide excellent services to the community.

I am very proud of our Board of Directors for all the long hours of meetings they attended and for the many decisions that were made on behalf of the Licking Valley Community Action Agency. To our long-time employees who have been so dedicated, and have worked tirelessly to be as efficient and productive as possible, thank you. The success and future of this agency lies in your hands. Thank you to all of the communities that we serve for your patience and support.

Let me assure you on behalf of myself and the Licking Valley Board of Directors, we pledge to make this agency the best it can be and to continue to provide our area with the quality programs and services that it so rightly deserves.

Sincerely,



Larry H. Foxworthy



# *Meet the* **Directors**

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## **Bracken County**

- ♦ *Tina Teegarden*
- ♦ *Rosemary Hamilton*
- ♦ *Mary Lou Simons*

## **Fleming County**

- ♦ *Larry Foxworthy, Chair*
- ♦ *Mary Ann Hopper*

## **Lewis County**

- ♦ *Todd Ruckel*
- ♦ *Rowena Gilbert*
- ♦ *Anita Gilbert*

## **Mason County**

- ♦ *Joe Pfeffer*
- ♦ *Phyllis Rankin*

## **Robertson County**

- ♦ *Stephanie Bogucki, Treasurer*
- ♦ *Ann Stoker*
- ♦ *Janice Shepherd*

*Licking Valley C.A.P.*

# *Board of Directors*



**The LVCAP Board of Directors:** First Row, Left to Right: Larry Foxworthy, Board President, Anna Stoker, Jackie Hamilton, Phyllis Rankin, Mary Lou Simons; Second Row, Left to Right: Todd Ruckel, Anita Gilbert, Rowena Gilbert, Mary Ann Hopper, Janice Shepherd, Executive Director Kenny Walters; Absent from Photo: Tina Teegarden, Stephanie Bogucki, and Joe Pfeffer.

# Aging



Licking Valley Community Action Program is a service provider in the Buffalo Trace Area for the aging programs listed below. Services such as the nutrition programs provide a nutritionally balanced noon meal at the Senior Centers in each of the five counties. Home Delivered Meals are provided to individuals who are unable to attend the senior centers and determined eligible for services by case managers with Buffalo Trace Area Agency on Aging. Transportation is provided to the senior centers and local doctors and businesses. Supportive services including Information and Assistance regarding additional services available to our seniors and Telephone Reassurance when requested by a client are provided. Evidenced based health promotion programs led by trained certified staff are also offered throughout the year to help seniors stay healthy and keep moving. The following represents the number of units of service provided to unduplicated clients in our service area.

One of our greatest achievements in the aging program is the coordination of community and senior volunteers. Community volunteers provide programs, training, entertainment and coordination of services. Our senior volunteers assist with the day to day operation of our programs while benefiting from the sense of being needed and appreciated.

<b><u>Services</u></b>	<b><u>Unduplicated Clients</u></b>	<b><u>Units of Service</u></b>
Congregate	406	22,489
Home Delivered Meals	102	14,844
Private Pay HDM	1	4
Elizaville Christian Church HDM	1	100
Information & Assistance	138	236
Telephone Reassurance	8	289
Transportation	113	14,322
Health Promotion	144	1,815
Volunteer Hours	0	10,112



## Kentucky Health Benefit Exchange

Licking Valley Community Action Program helps families and individuals enroll in health insurance coverage through the Affordable Care Act. Application Assisters are available to help determine eligibility for Medicaid or a Qualified Healthcare Plan.

LVCAP staff help consumers in Bracken, Fleming, Lewis, Mason and Robertson counties enroll in affordable health care coverage that may include Medicaid coverage or qualified healthcare plans through the Federal Healthcare Marketplace.

Navigating the healthcare options available to families can be tricky, whether private insurance on the Federal Marketplace or coverage under the Medicaid expansion. Our Application Assisters are here year-round to help navigate the system and answer any questions you might have.



# Making a Difference

A gentleman came to the office distraught over being terminated from his employment and his wife had just quit her job. Both of them had lost their insurance. Our team assisted him in obtaining health insurance as well as listen to his distress. We were able to obtain Medicaid (Free) health insurance for him and his wife and was able to get the insurance to back date 3 months. He was so appreciative and expressed his gratitude. Two weeks later, this gentleman needed extensive medical care. Thanks to Application Assister training, he had insurance coverage and did not have to pay any money out of pocket. Thankfully, this gentleman's health is recovering and he doesn't have to worry about expensive medical bills.

-Application Assister Director  
Emily Brown



# Community Collaboration

Licking Valley Community Action Program provides child abuse prevention services in ten counties Bath, Bracken, Fleming, Lewis, Mason, Menifee, Montgomery, Morgan, Robertson, and Rowan counties. The program, called Community Collaboration for Children, helps families reduce the likelihood of abuse or neglect through education, referral, support, and even financial assistance. Families benefit from the services of a trained in-home therapist who provides parenting, financial literacy, and nutrition education according to the family's need. The therapist may help identify other community resources the family needs such as employment, post-secondary education, mental health, or primary health services.

In addition to in-home therapy, staff organize Regional Councils to promote child abuse prevention activities in the region. The Councils meet monthly and include guest speakers, training, and networking activities. New participants are always welcome.



# CCC Annual Report

CCC contact states that we will close and complete 20 families in Buffalo Trace and 20 families in Gateway a total of 40 families for the fiscal year July 1, 2018 to June, 30, 2019, we closed and completes 23 cases in Buffalo Trace and 25 cases in Gateway a total of 48 case for the fiscal year.

We currently have 5 cases open in Gateway and have closed 6 case. In Buffalo Trace we currently have 5 cases open and have closed 6. We have closed a total 12 cases in both counties. So far this fiscal year. We currently have 6 referrals on hold in Gateway and 4 referrals on hold in Buffalo trace.

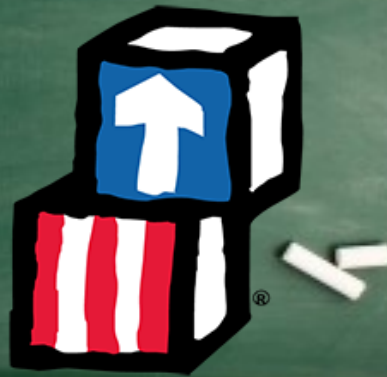
## *Making a Difference*

CCC In-Home Service worked with a mother that was 6 months pregnant and had three children. She was living with her boyfriend for 15 years, he came home one day and told her he no longer wanted to be in a relationship with her. He asked her to move out with the three kids because he wanted his new girlfriend to move in with him. He owned the house, car and all the furnishing in the house. She had no transportation, housing or furnishing. The only thing she was allowed to take with her was their clothing. She had no family members in the area, her nearest relatives lived in Ohio. He had the water and electric shut off and told her he was coming out that evening to kick her and the children off the property. We contacted the sheriff department and the city judge to see if we can get emergency order. We got the water and electric turned back on that day. With the help of community partner's we had found an apartment, furnishing and collected enough money to pay the deposit and rent for two months, within three days she was in her own apartment. With the help of Community resources and donations the apartment was completely furnished. At the six-month follow-up the client was still maintaining her apartment, she has become self-sufficient, receiving child support and was working a part-time job.





# Licking Valley Head Start



**2018-2019**

**Annual Report**



# Mission

Licking Valley Head Start providing quality, comprehensive services which empowers children, families, and the community.



# Vision

Licking Valley Head Start investing in children in the present and future generations

# Philosophy

Licking Valley Head Start believes that all children and families share certain needs. We believe they can benefit from the comprehensive interdisciplinary child development program with a broad range of services to meet those needs. Since we believe that the family is the principle influence on the child's development, we strive to involve families in all aspects of the child's development.



## LICKING VALLEY HEAD START SERVICES INCLUDE:

Licking Valley Head Start provides services in five counties of the Buffalo Trace Area Development District, which includes Bracken, Fleming, Mason, Lewis, and Robertson counties. Licking Valley Head Start's goal is to provide comprehensive childhood services for all children. All children receive a safe, nurturing environment in which they are given the opportunity to learn and experience success.

Children in Head Start receive:

- **EDUCATION IN A LEARNING ENVIRONMENT**
- **COMPREHENSIVE HEALTH SERVICES**
- **DISABILITY SERVICES FOR INDIVIDUALS WITH SPECIAL NEEDS**
- **NUTRITION EDUCATION**
- **SOCIAL SERVICES**
- **DEVELOPMENT AND HEARING SCREENINGS**
- **NUTRITIOUS MEALS**
- **PARENT INVOLVEMENT AND TRAINING OPPORTUNITIES**



# SCHOOL READINESS

## CURRICULUM

The education curriculum we use is Creative Curriculum which is a comprehensive, scientifically-based early childhood educational curriculum that has been shown to promote cognitive, language, social/emotional, and physical development of young children. Head Start uses both this developmentally appropriate education curriculum and naturally occurring learning opportunities. Children learn through play and Head Start offers the children a variety of experiences, activities and materials. The students' assessment results are used for individualization, as well as program planning and improvement. Head Start's goal is to enrich children's lives during the incredibly important stage of early childhood. Head Start strives to make a lasting positive impact on the lives they touch.

## TEACHING STRATEGIES GOLD (TSG)

To prepare our children for school readiness, our program looks at the individual child and provides activities and materials that scaffolds the child's learning process. Our teachers use Teaching Strategies Gold to guide their planning. We chose this system for several reasons, it is researched based and aligns with Head Start's performance standards and Head Start outcomes as well as Kentucky Early Childhood Standards and focuses on the individual child.

## CLASSROOM ASSESSMENT SCORING SYSTEM (C.L.A.S.S.)

Licking Valley Head Start is familiar with research demonstrating the importance of teacher-child interactions in helping promote positive outcomes for children and address school readiness goals. Licking Valley Head Start ensures that all classrooms provide effective social, organizational and instructional teacher child interactions by using the C.L.A.S.S. (Classroom Assessment Scoring System) tool. We have a contract with an outside consultant to do our classrooms, class observations. CLASS observations are conducted on each classroom twice per year. Classroom teachers receive feedback from observations and training between observation cycles to help them make practice changes to improve interactions.



# SCHOOL READINESS

The Licking Valley Head Start has established school readiness goals with input from parents, community members, and Head Start staff. These goals are broad statements that articulate the knowledge and skills for preschool children and families. Our school readiness goals are:

## **Social and Emotional Development:**

Children will develop strategies for regulating their own emotions and behaviors. Children will establish and sustain positive relationships.

## **Approaches to Learning:**

Children will demonstrate an interest and engagement in group experiences. Children will demonstrate the use of creative and imaginative expression, such as music, art, creative movement, and drama.

## **Language Development:**

Children will demonstrate knowledge of concepts of print.

## **Literacy Knowledge and Skills:**

Children will demonstrate an interest in books and their characteristics, and the ability to understand and get meaning from stories and information from books and other texts.

Children will demonstrate knowledge of concepts about print and early decoding (identifying letter-sound relationship).

Children will demonstrate familiarity with writing implements, conventions, and emerging skills to communicate through written representation, symbols, and letters.

## **Mathematic Development / Scientific Reasoning**

Children will demonstrate the use of numbers to describe relationships and solve problems.

Children will demonstrate the ability to recognize, understand, and analyze a problem and draw on knowledge or experience to seek solutions to a problem.

Children will demonstrate the ability to observe and collect information and use it to ask questions, predict, explain, and draw conclusions.

Children will demonstrate the understanding of one's relationship to the community, roles in the family and community, and respect for diversity.

## **Perceptual, Motor and Physical Development:**

Children will demonstrate increasing ability to take responsibility for participating in personal self-care such as brushing teeth or getting dressed and hand washing.

Children will demonstrate age appropriate control of large muscles for movement, navigation, and balance.

Children will demonstrate age appropriate control of small muscles for such purposes as using utensils, self-care, building, and exploring.

**English Language Development:**

Children who are dual language learners will demonstrate competency in their home lan-

**Positive Parent-Child Relationships:**

Beginning with transition to parenthood, parents and families will develop warm relationships that nurture their child's learning and development.

**Families as Lifelong Educators:**

Parents and families will be involved in the everyday learning of their children at home, school, and in their communities.

Parents and families will advance their own learning interests through education, training and other experiences that support their parenting, careers, and life goals.

**Family Engagement in Transitions:**

Parents and families will support and advocate for their child's learning and development as they transition to new learning environments- infant/toddler, preschool, kindergarten.

**Family Connection to Peers and Community:**

Parents and families will participate in formal or informal social networks that are supportive and/or educational and that enhance social well-being and community life.

**Family as Advocates and Leaders:**

Parents and families will participate in leadership development, decision-making, program policy development, and/or in community and state organizing activities to improve children's development and learning experiences.

Licking Valley Head Start has a School Readiness Committee to help ensure that our children and families are school ready. Our program uses Teaching Strategies GOLD as our assessment system, which aligns with Head Start standards as well as Kentucky Department of Education Early Childhood Standards. School readiness depends on making plans and adjustments to meet the individual needs of children. Our assessment system, Teaching Strategies GOLD is seamless, assessing the children in our program. This assessment system measures the knowledge, skills, and behaviors that are most predictive of school success. In Kentucky, School Readiness means that a child enters school ready to engage in and benefit from early learning experiences that best promote the child's success.

**190** children transitioned into  
Kindergarten from Head Start for the  
2018-2019 School Year.

# TRANSITIONING CHILDREN TO KINDERGARTEN

Special transition activities are conducted each year in order to assist families in moving from home to Head Start and from Head Start into the school system. Information is given regarding Public School phone numbers, procedures for Kindergarten registration, and different skills that children will need to be successful during this transition time. Information is distributed as well to families regarding communication between them and the public schools, and what they can do to support their child during this time.



## TRANSITION ACTIVITIES

- Center Visits
- Family/Staff Social
- Head Start Parent Handbook
- Aligned curriculum and progress reports with Kentucky Early Childhood Standards and Head Start Child Outcomes and with skills to be developed as suggested by Kindergarten teachers
- Transition activities provided: trips to kindergarten classes, parent training (getting your child ready for transition)
- Provided information to kindergarten teachers concerning the needs of transitioning students to ensure their success.
- Child records are provided to public school system to insure a seamless transition.
- Classroom lesson plans include transition activities
- Summer packets are sent home.

# PROGRAM INFORMATION

Head Start Grantee  
Funded Head Start Enrollment:

Licking Valley Community Action Program  
Children 325



## PROGRAM OVERVIEW

Services were provided to 374 (cumulative number) Head Start eligible children, for the 2018-2019 school year. One hundred twenty-three (123) of those children were 3 years old. Two hundred forty-five (245), were 4 year olds. The Licking Valley Head Start's primary funding source is through the Department of Health and Human Services, Administration for Children and Families.

In order to qualify for Head Start services, families must meet certain income guidelines, established by the federal government. Ten percent (10%) of our Head Start enrollment slots may be used to serve children and families who are considered over the income limit for the federal poverty guidelines. Ten percent (10%) of our Head Start enrollment slots are allotted to children with disabilities.

Type of eligibility	# of children
Income below 100% of federal poverty line	277
Public assistance such as TANF, SSI	18
Status as a foster child - # of children only	8
Status as homeless	22
101-130	32
Over income	17

# FUNDING

## Revenue for FY 2018-2019

Federal: Department of Health and Human Services / Administration for Children and Families	\$
------------------------------------------------------------------------------------------------	----

## Program Expenditures for 2018-2019 Program Year:

Budget Category	Program Operations	Training Technical Assistance	Non-Federal Share
Personnel	\$	\$0	\$0
Fringe Benefits	\$00	\$0	\$0
Travel	\$0	\$0	\$0
Supplies	\$0	\$0	\$
Contractual	\$0	\$0	\$
Construction	\$0	\$0	\$0
Other	\$0		\$
<b>Total Direct Charges</b>	<b>\$</b>		<b>\$</b>
Indirect Charges		\$0	\$0
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Program Expenditures have not been audited**

## Proposed Budget 2018-2019

Budget Category	Program Operations	Training Technical Assistance	Non-Federal Share
Personnel	\$	\$0	\$0
Fringe Benefits	\$	\$0	\$0
Travel	\$	\$0	\$0
Supplies	\$	\$0	\$
Contractual	\$	\$0	\$
Construction	\$0	\$0	\$0
Other	\$	\$	
<b>Total Direct Charges</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Indirect Charges		\$0	\$0
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

# HEALTH SERVICES

## VISION

- **330** Vision checks on children were complete



## PHYSICAL

- 144 children at enrollment were up-to-date on scheduled physicals, at the end of enrollment **358** children were up-to-date.

## IMMUNIZATIONS

- 275 children at enrollment were up-to-date on all immunizations, at the end of enrollment **357** children were up-to-date.

## DENTAL CARE



- 325 children at enrollment had dental care provided by a dentist, at the end of enrollment **374** children had dental care provided.

## DISABILITIES SERVICES

- **49** children enrolled had an individualized education program (IEP)
- **26** of those IEP's are for speech or language impairments
- **23** of those IEP's are for non-categorical/developmental delay

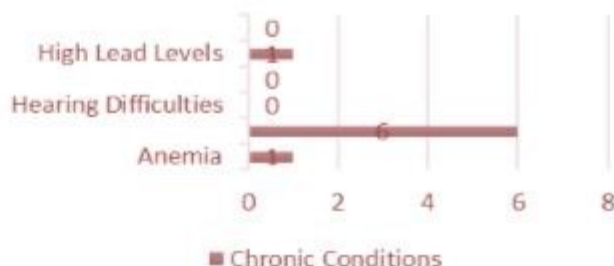
## MENTAL HEALTH SERVICES

- **28** children enrolled received mental health services

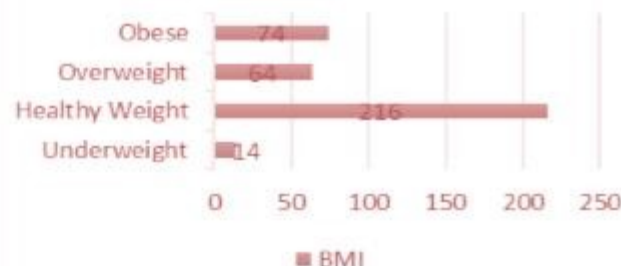


HEALTH INSURANCE	AT ENROLLMENT	END OF ENROLLMENT
Number of all children with health insurance	365	374
Number enrolled in Medicaid and/or CHIP	333	339
State-only funded Insurance	0	0
Private Health Insurance	31	34
No Health Insurance	9	0

## Chronic Conditions

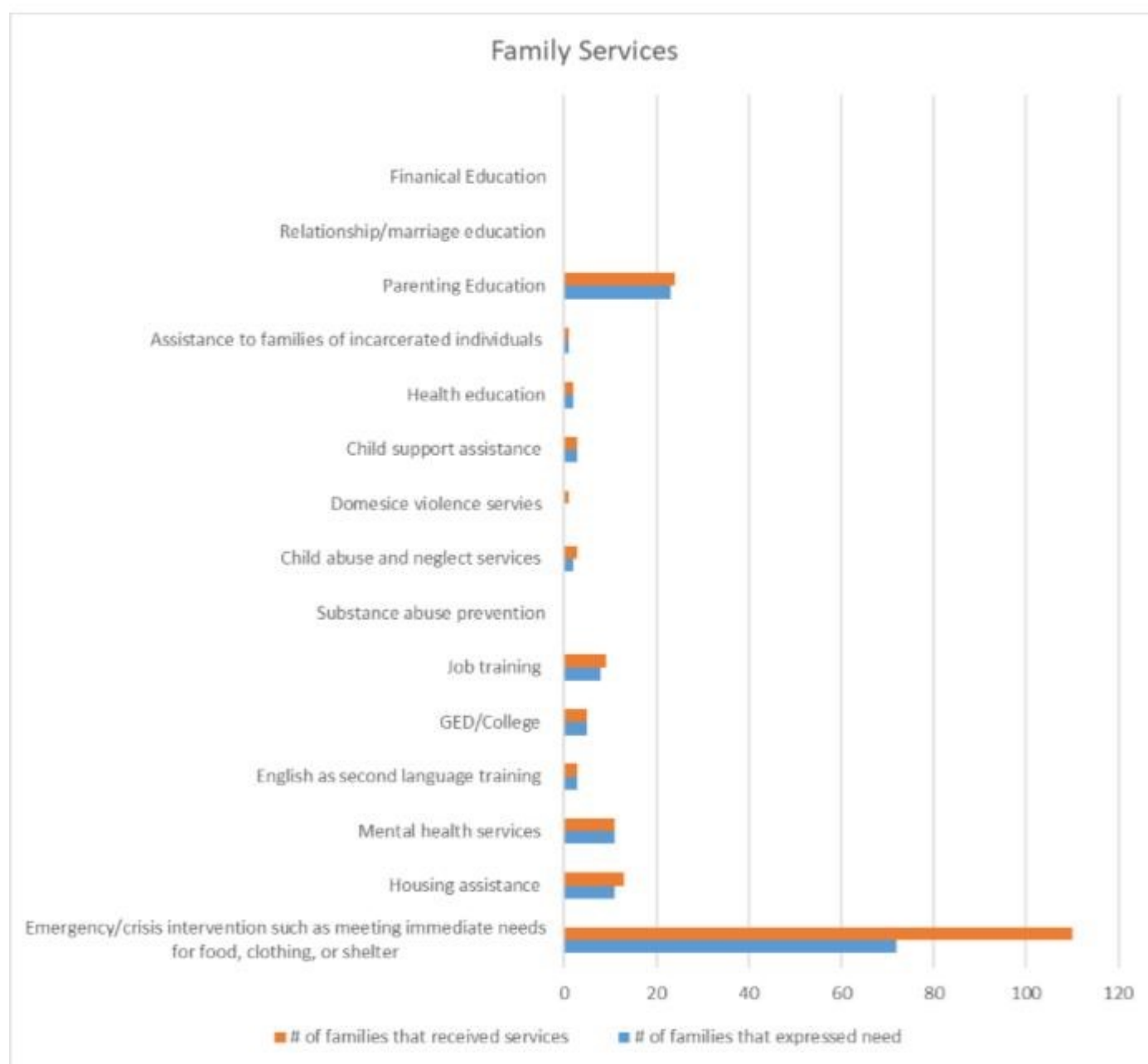


## BMI



# PARENT ENGAGEMENT

Parents become involved with our program during parent orientation which invites the parents to spend a day at Head Start with their child; this in turn leads parents to volunteer, gives impact to the curriculum via theme notes, home activities, parent meetings, policy council, and training opportunities. Parents welcome staff into their home for home visits so the teacher and family development assistant can give individual attention to the child and family. Parents are encouraged in leadership development by giving them a voice and opportunity to lead meetings, provide trainings, and even as simple as sharing ideas for the classroom or program.



# EMPOWERING PARENTS

Head Start realizes that parents are the most important influence and teacher in A child's life. They are their child's role model. We want to build on family strengths and support them in challenges of raising a healthy, happy and well—adjusted child. Some opportunities we want to share include:

## PARENT MEETINGS

Attend meetings held monthly.

## VOLUNTEERS

Come to training & give your time to help in the classroom or center or document the time you work at home on Center requested projects. We had **200** Volunteers for the year, of that number **187** were current of former Head Start Parents.

## CLASSROOM EXPERIENCE

Meet with the teachers to plan. Offer to make things at home that can be used in the classroom. Read a book to the children, tell stories...etc.

## PARENT & VOLUNTEER TRAINING

Come share ideas and experiences with other Head Start parents. Training may include: Behavior of Children, Health, First Aid & CPR, Nutrition Ideas, and may more. Dates and times of trainings and events will be in the Program Newsletter and flyers sent home.

## MALE INVOLVEMENT

We provide training and male activities to get the male figures involved in the child's education.

Fathers/Father figures were engaged in several activities during the program year that included **44** male participates in the various activities throughout the year.



## PARENT COMMITTEE

We have seven parent committee's one at each center. Parent committees are made up of parents.

## POLICY COUNCIL

Members vote and assist in the decision making process for guiding our program. Policy council is made up of at least 51% current parent.

## PROFESSIONAL DEVELOPMENT MEETING (3X a year)

Parents engage in learning activities, activities to promote school readiness at home, networking, and making amazing crafts.

## ZOO FIELD TRIP

Families enjoy a relaxing family day at the Cincinnati zoo

## GRANDPARENT'S DAY

Grandparents are invited to come spend the day with their grandchild

## HEALTH ADVISORY COMMITTEE MEETINGS

## SCHOOL READINESS COMMITTEE MEETING

## HOME VISITS



# STATISTICS



## TRANSPORTATION

We have 16 buses to Transport Head Start Students. Transportation was provided to **374** Head Start children.

### Primary Language

English	374
Spanish	0
Middle Easter & South Asian Languages	0

### Race and Ethnicity

Asian	0
Black or African American	8
White/Hispanic or Latino origin	2
White/Non Hispanic or Latino origin	317
Biracial/Multi-racial/Hispanic or Latino origin	9
Biracial/Multi-racial/Non Hispanic or Latino origin	38

### Education completed while child was enrolled in Head Start

GED	0
Associates Degree	4
Bachelors' Degree	2
Job training, professional certificate, or license	18

### Families Receiving Assistance

TANF	22
SSI	43
WIC	190
SNAP	190

### Parent/Guardian Education

Advanced degree or Bachelor's Degree	19
Associates Degree, Vocational School, , or some college	193
High School Graduate or GED	244
Less than High School Graduate	77





# Head Start Staff Education

Licking Valley Head Start has nineteen (19) Classrooms. Licking Valley Head Start had 86 Staff members, 52 of those staff were current or former Head Start parents. 10 of those left their position last year, and 7 of those positions were replaced. We utilize Child Plus as our management information system to track management information, program services, families information and information of staff .

Teaching Staff Education	Teacher	Assistant Teacher
An advanced degree		
Bachelors' in Early Childhood Education	5	
A Bachelors' in a major related to Early Childhood Education with experience		1
A Bachelors' in an advanced degree in Early Childhood Education		
An Associates in Early Childhood Education	14	1
An Associates in a related Field		
Number of staff with an Associates that is in enrolled in school to receive a Bachelors'		
A Child Development Associates (CDA)		14
Number of staff with a CDA that is enrolled in school to receive an associates		3
Staff without qualifications		
Number of staff without qualifications that are enrolled in classes to receive an Associates		



Family & Community Partnership Staff Education	Family Service Worker	Supervisor
A family-development-related credential, certificate, or license	6	1



Licking Valley Community Action Program currently operates the Transportation Program for the Buffalo Trace area. Licking Valley Community Action Program covers the Buffalo Trace Area which includes counties of Bracken, Fleming, Lewis, Mason, and Robertson. The area covers 1379 square miles in the outer Bluegrass Region and is considered as gently rolling terrain in this rural area of Kentucky. Currently, Licking Valley Community Action Program operates the Public Transit Program which includes regular public transportation, Title III-B Elderly Transportation and Non-Emergency Medical Transportation.



# Medicaid Transportation

Medicaid covers only medically necessary transportation to and from a Medicaid-covered service as well as travel to and from any pharmacy with a 72-hour notice. For transportation outside of the member's medical service area, a referral from the member's primary care physician is required.

You must have the following to be eligible for transportation under Medicaid.

- A valid Kentucky Medicaid Card
- Must be traveling to and from a Medicaid-covered service.
- No vehicle can be registered in your name or household.
- Live in the following counties: Bracken, Fleming, Lewis, Mason and Robertson County.

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## Public Transportation

**LVCAP** provides comfortable, affordable public transportation to all residents of Bracken, Fleming, Lewis, Mason and Robertson Counties.

Our drivers are friendly and trained professionals who make it their priority to get you to your destination safely and timely. **LVCAP** works to your advantage providing door-to-door service at a reasonable rate.

**LVCAP** is a transit provider that covers the counties it serves and can transport anyone who needs a ride. We provide a convenient way to get around town whether you need to go to dialysis, the grocery store, work, or doctors' appointments.

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## Who Can Ride?

LVCAP Public Transportation Service is available to all residents of Bracken, Fleming, Lewis, Mason and Robertson Counties.

## What days do we run?

LVCAP Public Transportation Service runs weekly, Monday - Friday. Trips start between 8 AM and end between 6 - 8 PM. Saturday service is available from 8 am - 1 pm.

Extended hours are available.

# *How much does it cost?*

Trip Destination	Trip Fee
All stops within the county of residence. (Round Trip)	\$6.00
Stops to the neighboring county (Round Trip)	\$10.00
Appointment or stop is out of Rural Area (Round Trip)	\$50.00

**For all Transportation needs please see below.**

**Recipients who need to schedule transportation services should contact us during our normal office hours Monday through Friday from 8 AM - 4:30 PM and Saturday from 8:00 AM -1:00 PM local time.**

**All trips not considered "urgent care" must be scheduled 72 hours in advance. After hours paging is available including Sundays and State Holidays, for immediate or "urgent care" transportation.**

**Urgent Care means:**

*"An unscheduled episodic situation when there is not a threat to life or limb, but the recipient must be seen with a specified time frame".*

**Please call (606) 845-0081 or toll free at (800) 327-5196 to set up your ride today!**

# FY18/19 Annual Service Data for Licking Valley Transportation

Mode	Vehicle Revenue Miles (VRM)	Vehicle Revenue Hours (VRH)	Total Un-linked Passenger Trips (UPT)	Vehicles in Maximum Service	Sponsored Unlinked Passenger Trips (Sponsored UPT)
Demand Response	874,301	74,113	37,573	960	25,498
	Paid Miles	Driver on-ly hours	Medicaid & Private pay		Medicaid Only
<b>Total</b>	<b>874,301</b>	<b>74,113</b>	<b>37,573</b>	<b>80</b>	<b>25,498</b>

Grand total contract revenue for FY18/19 at the end of June 2019 was \$2,176,381.65. This amount includes all vehicle reimbursements from new vehicle purchases, vehicle reimbursement on vehicles sold in February and all Medicaid reimbursements that the agency receives each month for transporting Medicaid clients to and from their appointments.



# *Making a* **Difference**

Licking Valley Transportation was contacted earlier this summer in regards to helping a Mason County resident with transportation to and from some meetings in Frankfort. After talking with the individual's family member we soon learned that this 47-year-old man was involved in an automobile accident 25 years ago which left him a quadriplegic. He also suffers with an auto immune disease called Optical Uveitis that results in complicated vision issues. After speaking with his wife for several minutes I also learned that he was a very active community member and is very passionate about several issues involving the Commonwealth Council of Developmental Disabilities.

She went on to tell me that her husband had been recently placed on a committee called Kentucky Partners in Policymaking.

Partners in Policymaking is a national leadership training program teaching individuals with developmental disabilities and parents the skills to become community leaders and catalysts for systems change. Participants learn how to advocate for the best available services for themselves and others. This program identifies the current trends about disability issues and develops in participant's leadership skills necessary to impact public policy at all levels of government.

The goal of Kentucky Partners in Policymaking (KPIP) is to accomplish productive partnerships between the people needing and utilizing services and those who form public policy. KPIP was founded on the belief that the most significant and lasting public policy decisions came from the efforts of those most affected by them, working together with public officials and policy experts.

KPIP educates participants about present issues and best practices and teaches them about local, state and federal levels legislative processes of policymaking. The program sessions cover and are dedicated to specific topics presented by nationally known experts in their fields.

Topics include History of Disabilities & Services, Inclusive Education, Kentucky's Legislative Process, Social Engagement, Community Organizing, and Systems Change Advocacy.

**KPIP was founded on the belief that the most significant and lasting public policy decisions have been carried through the efforts of those most affected by them, working together with public officials and policy experts. KPIP teaches leadership skills and how to develop positive partnerships with elected officials and other individuals who make the policy decisions about services the disability community uses.**

**She also advised me that they had priced renting a wheelchair accessible van and it was extremely expensive. Someone told her that she should call Licking Valley to see if we would be able to help them in anyway. After I told her that we would be more then welcome to accommodate her husband's transportation needs to and from his meetings, she was over joyed. She recently sent this message to me after his first trip was performed.**

**Thanks so much to Licking Valley CAP for your transportation service! It allowed Eric to take his power chair to Frankfort for the 1st Kentucky Partners in Policymaking session. This allowed him to be much more comfortable and mobile during these long days. He has never taken his power chair anywhere because we do not have a van. We were nervous because he has never used any of these services and we were unsure if it would be a smooth experience. Everything was great! No problems or snags at all! Both of the drivers were prompt and courteous. Eric enjoyed the conversations with both gentlemen. It couldn't have been a better experience!**

**This is just one of the many stories that makes this job and our agency want to thrive and continue to serve the individuals of the Buffalo Trace Region. Licking Valley Transportation is a service that is greatly needed and serves the people in our communities on a daily basis. We hope to continue to grow and provide these services for many years to come in this region**





## Community Service Block Grant Program

Each county features a community services office where families can receive a variety of services that are designed to help low income families manage their resources; reduce expenses; and develop the skills to become self-reliant. Most services have specific eligibility guidelines. Services are individualized according to a family's unique situation.

# See how we can *Help*

**Emergency (Crisis) Assistance:** Crisis services may include food, medical assistance, housing assistance, utility assistance, or clothing. An Emergency Food Pantry is located in each county to assist eligible individuals with nutritional needs.

**Nutrition Assistance:** Community Services staff help families with food security through emergency food pantries located in each center and through monthly Commodity distribution.

**Energy Assistance:** LVCAP has a variety of energy assistance programs that can help families with their energy costs. Eligibility guidelines differ by program, and different programs operate in specific times of the year.

**Employment Services:** Assistance with education and employment is arranged for adults or youth to improve economic security. Services may include educational assistance (books, tuition, or GED testing fees).

**Weatherization:** Community Services staff help families apply for Weatherization Assistance, which provides energy and safety-related home repairs.

# Meet The Team



CSBG Director  
Jana Hunt



Bracken Co. Coordinator  
Sheila Collins



Fleming Co. Coordinator  
Rachel Robinson



Lewis Co. Coordinator  
Judy Craycraft



Mason Co. Coordinator  
Chassity Groves



Robertson Co. Coordinator  
Linda Edwards

# *Making a* **Difference**

On November 27<sup>th</sup>, I received a call from a lady that was needing help with emergency heat. She needed wood, but didn't know what documents she needed. I told her what all she would need to have, and when I told her proof of income papers she was worried because she didn't have the stubs, as she got direct deposit. She then tried to call the company she worked for and they had changed hands and they told her they would not help her get them. She had asked if we could use her bank statement, but I told her we were not supposed to use bank statements. I had asked her which company she worked for, and she gave me their information and I gave them a call. I asked the company what to do to get her check stubs, but they were not helpful for me either. I decided that we would take the bank statement, because this lady wanted wood because she was completely out. When she brought in her bank statements, we found out that she was over income. She had hit hard times, and needed our help. I called our wood vendor and asked if he had any wood that he didn't need. I told him the situation and he was more than happy to assist her. He provided her with wood for a couple of weeks. I called the lady to let her know, and she was so happy. She kept thanking us for being concerned and trying to help her.

In September 2018, A client found out that she had breast cancer. The home she currently lived in was a broken down mobile home in Fleming County. She called me for help, because she desperately needed a warm home. She said she was facing breast surgery and the bills were piling up. She needed a more stable and warm home because she didn't know what she was going to have to face in the upcoming days. I called Public Housing. I told them about her situation. They were very helpful, and were able to get her an apartment with rent being \$130 a month, which was \$120 cheaper than the rent she has been paying for the trailer.

Emergency  
Food & Shelter Program  
215 Households

Winter care  
46 Households

325  
Senior Farmers  
Market Coupons  
Given out

233 Emergency  
Food Boxes  
Given out

21 Emergency  
Services Vouchers  
Given out

9,096  
Senior Commodity  
Boxes given  
out

106 Garden Seed  
Vouchers  
Given out

# LIHEAP Funds

## Low Income Home Energy Assistance Program

	LIHEAP Subsidy			LIHEAP Crisis		
	Applications	Household	Dollars	Applications	Household	Dollars
Bracken County	138	138	\$ 19,681.00	244	161	\$ 53,909.88
Fleming County	515	515	\$ 73,804.00	660	431	\$ 144,627.52
Lewis County	587	587	\$ 90,203.00	710	483	\$ 169,725.20
Mason County	455	455	\$ 59,303.00	571	351	\$ 120,524.68
Robertson County	124	124	\$ 19,025.00	160	94	\$ 35,321.92
Totals	1819	1819	\$ 262,016.00	2345	1520	\$ 524,109.20

	LIHEAP Subsidy	LIHEAP Crisis	Total Per Fuel Source
Electric	\$ 140,215.00	\$ 308,557.61	\$ 448,772.61
Fuel Oil	\$ 1,724.00	\$ 2,394.07	\$ 4,118.07
Kerosene	\$ 22,737.00	\$ 57,866.62	\$ 80,603.62
Natural Gas	\$ 17,873.00	\$ 17,307.03	\$ 35,180.03
Propane	\$ 65,355.00	\$ 110,484.62	\$ 175,839.62
Wood	\$ 14,112.00	\$ 27,499.25	\$ 41,611.25
Totals	\$ 262,016.00	\$ 524,109.20	\$ 786,125.20





# ***WEATHERIZATION ASSISTANCE PROGRAM***

**T**he Weatherization Program is funded, in part, under a contract with the Kentucky Housing Corporation with allotted funds from U.S Department of Energy and the U.S. Department of Health and Human Services. The Weatherization Program provides benefits to eligible households in our five county region (Bracken, Fleming, Mason, Lewis and Robertson) in the form of energy conservation. After an individual has completed an application at their local Community Action Agency, the application is reviewed by the Weatherization director and then approved for the Weatherization Assistance Program. Some of the task, at a residence could include but not limited to adding insulation, stopping air filtration, repairing or replacing inefficient heating systems, and more depending on the inspection by the Dwelling Needs Evaluator.

# Weatherization Staff

Daniel Ellenberg is working with Licking Valley's Weatherization program as a Dwelling Needs Evaluator (DNE). Daniel has completed his training requirements through the Residential Energy Efficiency Training Center located in Frankfort KY. The DNE's job is to collect data about the home. During the evaluation the inspector will complete an energy audit, a complete visual assessment, assessment of electric base load measures on appliances such as (water heaters, refrigerators, lighting fixtures, and space heaters), run diagnostic tests, and provide the client with education on health and safety/conservation. Also on staff we have a crew leader Richard Hargett and one crew member Teddy Hickerson who will perform all the work at the job site after the evaluation and approval process are in place.

***The Licking Valley Weatherization Assistance Program helped complete 12 home for the year***

"The Weatherization crew members were very kind and thoughtful of our home."

--Weatherization Client

"My Energy bill was decreased by nearly 40% after Licking Valley's Weatherization program."

--Weatherization Client

**STATEMENT OF FINANCIAL POSITION**  
**For fiscal year end June 30, 2019**

**ASSETS**

**Current assets**

Cash and cash equivalents	\$1,863,099
Investments	937,088
Accounts receivable - intergovernmental	952,615
Accounts receivable – other	6,119
Prepaid expenses	<u>4,805</u>

**Total current assets** **3,763,726**

**Capital assets**

Land	411,175
Buildings	1,140,313
Vehicles	3,780,324
Leasehold improvements	21,559
Equipment	42,741
Less accumulated depreciation	<u>(3,201,384)</u>

**Total capital assets** **2,194,728**

**Total assets** **\$ 5,958,454**

**LIABILITIES AND NET ASSETS**

**Current liabilities**

Accounts payable	\$ 107,074
Accrued payroll liabilities	104,571
Deferred revenue	271,116
Questioned costs payable	<u>399,493</u>

**Total current liabilities** **882,254**

**Non-current liabilities**

Retirement liability	421,673
Long-term portion of accumulated compensated absences	<u>191,061</u>

**Total non-current liabilities** **612,734**

**Total liabilities** **\$ 1,494,988**

**Net assets**

Without donor restrictions	4,463,466
With donor restrictions	<u>-</u>

**Total net assets** **\$ 4,463,466**

**Total liabilities and net assets** **\$ 5,958,454**

